

Emergency Preparedness North

Cover Letter for Member Survey

Date _____

Dear Member of Emergency Preparedness North:

We have prepared an electronic survey to get your feedback on how well Emergency Preparedness North is doing and to get your feedback on how to improve our collaborative efforts in the area of emergency preparedness. As you know, our objectives are to

- Improve each agency's capabilities in public health preparedness
- Work collaboratively to close 3 gaps in 3 capability areas.
- Share resources, information and training for closing capability gaps for public health preparedness and meeting agency deliverables
- Increase awareness of regional resources and initiatives for public health preparedness
- Improve each agency's readiness for public health accreditation

Please complete the brief survey online by DATE. The link to the survey is: [LINK HERE](#)

Thanks in advance for your valuable advice and feedback.

Best regards,

NAME

TITLE

Member Survey

We welcome your feedback on how well the Emergency Preparedness North collaboration is doing.

Check the column that best shows your satisfaction with each aspect of the collaborative. Provide additional comments if you wish.

Planning and Implementation	Level of Satisfaction				
	Very dissatisfied	Dissatisfied	Neutral	Satisfied	Very satisfied
Communication about meeting dates, places and times	1	2	3	4	5
Development of a project charter at the start of the collaboration	1	2	3	4	5
Sharing of responsibilities by all members, including leadership and task assignments	1	2	3	4	5
Follow-through by members on task assignments	1	2	3	4	5
Tracking of progress of the shared projects, trainings and initiatives	1	2	3	4	5
Competence of member agencies and their staff is demonstrated in task completion.	1	2	3	4	5
Sharing of resources, information and training through Emergency Preparedness North	1	2	3	4	5
Comments:					
Logistics					
Meeting dates and times	1	2	3	4	5
Location of meetings	1	2	3	4	5
Comments:					
Leadership/Teamwork					
Clarity of the vision for where the initiative should be going	1	2	3	4	5
Sensitivity to cultural issues	1	2	3	4	5
Appropriateness of agenda items	1	2	3	4	5
Opportunity for discussion on important issues for my community.	1	2	3	4	5
Opportunities for members of the initiative to take leadership roles	1	2	3	4	5
Overall satisfaction with Emergency Preparedness North	1	2	3	4	5
Comments:					

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Please indicate your agreement with the following:

Potential Impact & Outcomes	Agreement Level				
	Highly Disagree		Neutral		Highly Agree
I have support from my policy board and/or management for a cross-jurisdictional sharing arrangement for emergency preparedness.	1	2	3	4	5
My agency has closed gaps in capability areas of emergency preparedness in part due to the efforts of <i>Emergency Preparedness North</i> .	1	2	3	4	5
My agency has improved capability in emergency preparedness in part due to the efforts of <i>Emergency Preparedness North</i> .	1	2	3	4	5
It is more cost-effective to work together on public health preparedness in this regional collaboration than alone.	1	2	3	4	5
Comments:					

Please indicate our awareness level before and after participation in *Emergency Preparedness North*.

Regional Resources and Partnerships	Awareness Level				
	Low		Average		High
My awareness of regional resources for emergency preparedness before participation in the collaborative.	1	2	3	4	5
My awareness of regional resources for emergency preparedness after participation in the collaborative.	1	2	3	4	5
My awareness of regional partnerships for emergency preparedness before participation in the collaborative.	1	2	3	4	5
My awareness of regional partnerships for emergency preparedness after participation in the collaborative.	1	2	3	4	5
Comments:					