

## **2017 Small Grants Program Frequently Asked Questions**

### **1. Can you provide some examples of what a CJS project might look like involving a Tribal health department?**

A CJS project may include inter-Tribal sharing agreements, or agreements between Tribes and non-tribal government entities, or combinations thereof. The types of services can extend to any public health service, such as immunizations, data sharing, epidemiology, environmental health inspections, emergency preparedness (probably the most commonly shared between Tribes and civil governments), etc. For Tribes that have no local health department services, arrangements for state/county service to be provided on Reservation or Tribal lands could be a project. Coordination of the development of shared services by an area health board may also be appropriate. Direct health care services are not eligible.

### **2. How may the funds be spent with this project?**

Funds may be used for most any expense related to the successful implementation of the shared service arrangement, including personnel, travel, contracted and consultant services, and other direct costs. Funds may not be used to provide the service itself, and should not be used for program supplies, staff time in delivering the service, or other service-related costs. Some examples of activities that may be funded are as follows:

- Planning how to share the program (e.g., where are staff housed? how is the program funded? how much time will staff spend in each county? how will staff communicate among one another? how will staff be supervised?);
- Developing consistent program policies and procedures to ensure that activities are carried out consistently in each county and also noting what variation is permissible;
- Developing an accountability system specifically designed to ensure the desired level of service and continuity across all counties (e.g., reporting processes that each county will follow, determining to whom these results will be reported and a process for addressing concerns); and
- Evaluating the extent to which the shared program is meeting the needs of each participating county.

### **3. Could you please clarify what is meant by "frontier counties?"**

We consider "frontier" to mean sparsely populated rural areas with a population density of six or fewer people per square mile.

**4. Do you have a list of previously funded projects that prospective applicants could refer to for examples?**

Yes, a short description of the 2016 Small Grant recipients can be found at: <http://phsharing.org/wp-content/uploads/2016/12/2016SmallGrantRecipients.pdf>. Please note that these are just examples, and the Center welcomes a wide range of CJS efforts as described in the CFP.

**5. What are your considerations for an eligible organization or designated agent that represents policymakers with the authority to enter into CJS agreements?**

The small grant can be awarded to a third party organization to manage/oversee the grant as long as it's clear that organization or agent has been approved to do so by the participating jurisdictions' policymakers with authority to enter into a CJS arrangement.

**6. What is meant by “arrangement”?**

By arrangement, we mean any relationship, formal or otherwise, between two political jurisdictions for mutual benefit. This may be in the form of a contract or consolidation of agencies or even just a handshake agreement. Please see our Spectrum of Cross-Jurisdictional Sharing Arrangements (<http://phsharing.org/what-we-do/>) for additional examples.

**7. Will the entire project we are working on need to be completed by the grant term?**

We do not require any master project that is funded in part by this opportunity to be completed by the grant term. We will only require that the project goals and activities included within your submitted timeline be achievable and able to provide findings to add to our CJS evidence base.